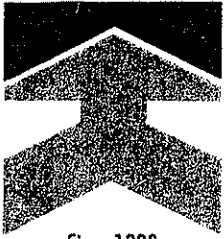


# KELSEY



Since 1920

**KELSEY**  
**CONSTRUCTION, INC.**  
General Contractors &  
Construction Managers  
CGC005367

306 East Princeton Street  
Orlando, Florida 32804  
Tel: 407-898-4101  
Fax: 407-894-3180

To: Potential New Subcontractor/Supplier

From: Jackie Callahan, Plans Coordinator

Reference: **Subcontractor/Supplier Qualification Statement For Future Bidding Opportunities**

Thank you for your interest in working with Kelsey Construction, Inc.

We would like to consider receiving Proposals from your company on future bids. Please complete the attached Qualification Statement in its entirety and fax or mail it back to the attention of Courtney Peacock, Director of Business Development. Courtney will review your information with others in the company and she will call you with any questions she may have.

The contact information that you provide will be used to ensure that your company is properly listed in our computerized bid program and the financial data will be maintained in our Accounting Department. This information will be held in strict confidence and will only be used for Kelsey Construction's interests.

Once Kelsey reviews your information, an Invitation to Bid will be faxed to your office when a project we are bidding includes your trade and the job is located within your geographical area of interest. The Invitation will include project specifics, and request some information from you, including whether or not your company will bid, if you need plans, etc. Please note that we would appreciate a prompt, faxed response from your company.

If you have any questions about the items enclosed herein, please feel free to call me or other Kelsey team members listed in the attached documents. Thank you.



***Kelsey Construction, Inc.***  
***Since 1920***

***History***

Kelsey Construction, Inc. is a family-owned and operated company. For four generations, the Kelsey family has committed to having Principal involvement in every Project. This devotion by the Kelsey Principals is the foundation of the company's philosophy, and the driving force for over eight decades of success. Today, as Kelsey Construction manages projects for Clients throughout the United States, we still believe that this hands-on commitment is the only way to ensure the excellence our Clients have expected of Kelsey since 1920.

***Client Services Available***

Typically, our project delivery methods include one or a combination of:

- General Contracting
- Pre-Construction Services
- Construction Management
- Design/Build Services

***Market Sectors***

With over eight decades of construction behind us, there are several market sectors where Kelsey Construction has gained expertise – a reflection of our capacity for diversification. These areas include the following:

- |   |                |
|---|----------------|
| -Retail                                 | -Office        |
| -Warehouse/Distribution/Service Centers | -Tenant        |
| Improvements/Interiors                  |                |
| -Parking Garages                        | -Entertainment |
| -Public                                 | -Educational   |
| -Churches                               | -Healthcare    |
| -Multi-Family/Timeshare Units           | -Industrial    |

***Any questions?***

***We look forward to hearing from you!***

Courtney Peacock, Vice-President  
Kelsey Construction, Inc.  
306 E. Princeton Street  
Orlando, FL 32804  
Ph: 407-898-4101  
Fx: 407-898-0172  
E-mail: [info@kelseyconstruction.com](mailto:info@kelseyconstruction.com)  
Also, be sure to visit our website: [www.kelseyconstruction.com](http://www.kelseyconstruction.com)



## Subcontractors/Supplier Qualification Statement For Future Bidding Opportunities

**\*\* Please Print Or Type \*\***

Date: \_\_\_\_\_

1. Full Legal Name of Company: \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_
3. Area Code / Telephone Number: \_\_\_\_\_
4. Area Code / Fax Number: \_\_\_\_\_
5. Contact Person for Bidding Purposes: \_\_\_\_\_
6. How Long In Business: \_\_\_\_\_
7. Company Principal(s):

Name

Title

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8. Name & Address of Bonding Company: \_\_\_\_\_

9. General Contractor References:

Name

Phone No.

Contact Person

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10. Recent Project References

(Please attach a list of projects completed in the last three years with the Name of the Project, Location, Scope of Work, Approximate Dollar Value, Name and Phone # of the General Contractor and other information that you would like to include.)



11. Scope(s) of Work: \_\_\_\_\_
12. Maximum Subcontract Amount You Are Comfortable Performing: \_\_\_\_\_
13. Check Types Of Jobs You Are Interested In:
- |  |  |                                      |
|--|--|--------------------------------------|
| <input type="checkbox"/> Medical                     | <input type="checkbox"/> Restaurants                 | <input type="checkbox"/> Strip Malls |
| <input type="checkbox"/> Institutional               | <input type="checkbox"/> Entertainment               | <input type="checkbox"/> Hotels      |
| <input type="checkbox"/> Governmental                | <input type="checkbox"/> Tenant Improvement          | <input type="checkbox"/> Churches    |
| <input type="checkbox"/> Apts./Muti-Family           | <input type="checkbox"/> Corrections/Jail            |                                      |
| <input type="checkbox"/> Light Commercial/Industrial | <input type="checkbox"/> Heavy Commercial/Industrial |                                      |
| <input type="checkbox"/> Others: _____               |  |                                      |
14. Geographic Areas You Want To Work In: \_\_\_\_\_
15. MWBE Certified?       Yes       No      State \_\_\_\_\_      Locality \_\_\_\_\_
15. Is Brochure Attached?  Yes       No       Submitted Under Separate Cover
16. Please attach a sample copy of your Certificate of Insurance.
17. Briefly explain your current Safety Program: \_\_\_\_\_  
\_\_\_\_\_
18. Briefly explain your current Drug Prevention Program: \_\_\_\_\_  
\_\_\_\_\_

Thank you again for your interest in Kelsey Construction, Inc.  
We look forward to hearing from you.

Please Return To:                      Attn: Courtney Peacock, Director of Business Development  
Kelsey Construction, Inc.  
306 E. Princeton Street  
Orlando, Fl 32804

Ph: 407-898-4101  
Fax: 407-898-0172

E-mail: [info@kelseyconstruction.com](mailto:info@kelseyconstruction.com)

Also, be sure to visit us on the web: [www.kelseyconstruction.com](http://www.kelseyconstruction.com)

*We look forward to hearing from you!*

## **KELSEY CONSTRUCTION, INC.**

### **INSURANCE REQUIREMENTS FOR TRADE CONTRACTORS**

#### **GENERAL LIABILITY**

Bodily Injury & Property Damage combined single limit  
\$1,000,000 each occurrence  
\$1,000,000 aggregate  
\$1,000,000 per job aggregate

- \* Includes Broad Form Completed Operations
- \* Kelsey Construction added as an additional insured
- \* "XCU" exclusions must be removed
- \* Coverage is to be primary and non-contributory
- \* Broad Form Comprehensive General Liability including Broad Form Property Damage
- \* Contractual Liability (Section 4.18 of General Conditions AIA 201)
- \* Personal Injury

#### **AUTOMOBILE**

Bodily Injury & Property Damage combined single limit  
\$1,000,000 each occurrence  
\$1,000,000 aggregate

Includes owned, non-owned and hired

#### **WORKERS COMPENSATION AND EMPLOYERS LIABILITY**

Workers Compensation	-	Statutory Limits
Employers Liability	-	Bodily Injury by Accident \$100,000 each accident Bodily Injury by Disease \$100,000 each employee Bodily Injury by Disease \$500,000 each policy limit

#### **UMBRELLA LIABILITY**

\$1,000,000 Limit

**PROOF OF COVERAGE IS REQUIRED CONCURRENT WITH  
EXECUTION OF THIS SUBCONTRACT AGREEMENT**

**CERTIFICATES MUST LIST THE NAME OF THE PROJECT**